



GEOGRAPHIC INFORMATION SYSTEMS 400 Colorado Ave, Morris, MN 56267

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GIS Technician

ADDRESS APPLICATION AND NOTIFICATION FORM

This form must be completed for all Locatable Structures in Stevens County. Locatable Structure is defined as: All structures which serve as a residence, whether permanent, temporary or seasonal, a commercial building or any other structure which requires an address for the delivery of mail by the United States Postal Service and/or Emergency Response location.

Parcel/PIN Number:

Section: Township: Range: Township Name:

Legal Description:

Street or Avenue Name:

****DRIVEWAY MUST BE IN OR MARKED****

Applicant Name:

Current Address:

Phone Number and/or E-mail:

Structure Type:

****PLEASE NOTE****

Payment fee is \$50.00. Payments may be mailed, made in person or by credit card.

For payments by mail, makes check payable to:

Stevens County Auditor/Treasurer
400 Colorado Avenue, Suite 303
Morris, MN 56267

For credit card payments, \$1.50 additional fee will be added. Please follow this link to make payment by credit card: <https://client.pointandpay.net/web/StevensCountyAuditorTreasurer>

Once address is assigned you will be notified by Caitlin Christenson of the Stevens County GIS Department by either the phone number or e-mail address that you have entered above.

****No application will be processed until payment has been received. ****

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Stevens County is an Equal Opportunity Employer