

STEVENS COUNTY HIGHWAY DEPARTMENT

APPLICATION FOR PERMIT FOR INSTLLATION OF UTILITEIS OR FOR PLACING OF OBSTRUCTIONS ON COUNTY HIGHWAYS

Name of Applicant \_\_\_\_\_ Address \_\_\_\_\_

Name of Party or Organization Performing Work \_\_\_\_\_

1. Nature of Work \_\_\_\_\_ Type of Surface to Be Disturbed \_\_\_\_\_ (Gravel, Bituminous, Concrete)

If Surface is not Disturbed, Is Shoulder to be Disturbed? \_\_\_\_\_

2. Locations: County Highway \_\_\_\_\_ Municipality \_\_\_\_\_ Street or Avenue \_\_\_\_\_ Intersecting County Highway at \_\_\_\_\_ Give ties to land or street lines. \_\_\_\_\_

3. Size and Kind of Pipe \_\_\_\_\_ Depth from Surface \_\_\_\_\_ Number and Size of Excavations \_\_\_\_\_

4. Method of Installation or Construction \_\_\_\_\_

5. Work to start on or after \_\_\_\_\_ (Dates)

6. Approximate time necessary to complete work \_\_\_\_\_

7. Will detouring of traffic be necessary? \_\_\_\_\_ If necessary to detour traffic, describe rerouting \_\_\_\_\_

I, We, the undersigned, herewith accept the terms and conditions of the regulation of the board of County Commissioners and agree to fully comply therewith to the satisfaction of the Stevens County Highway Department.

Dated \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

SEE REVERSE SIDE FOR REGUALTION

AUTHORIZATION OF PERMIT (Permit not valid unless bearing signature)

In consideration of (his) (their) agreement to comply in all respects with the regulation of the Board of County Commissioners covering such operations, permission is hereby granted for the work to be done as described in the above application, said work to be done in accordance with special precautions required as hereby stated: Applicant hereby agrees to save the County of Stevens harmless from all claims, causes of action, for injuries to person or property arising out of the performance of said work.

It is expressly understood that this permit is conditioned upon replacement of restoration of the county highway to its original or to a satisfactory condition. It is further understood that this permit is issued to the approval of local city, village or borough authorities having joint supervision over said street or highway.

STEVENS COUNTY HIGHWAY DEPARTMENT

Dated \_\_\_\_\_ Authorized by \_\_\_\_\_ County Highway Engineer

The date when work is completed must be reported to the County Highway Engineer Please mail permit to PO Box 191, Morris, MN 56267 or email to permits@co.stevens.mn.us

No Deposit Required \_\_\_\_\_ Deposit in Amount of \$ \_\_\_\_\_ Required and Attached Hereto Cashier's Check No. \_\_\_\_\_ Or Certified Check No. \_\_\_\_\_ This Depo9st Made by – Applicant \_\_\_\_\_ Address \_\_\_\_\_ Or Party Doing Work \_\_\_\_\_ Address \_\_\_\_\_

## PERTINENT REGULATIONS

### SAFETY

1. Flags, flares and barricades shall be erected to protect traffic and persons. (Par. 1707)
2. Traffic to be allowed to pass and to be protected at all times. (Par. 1707, 1-1708)
  - (a) If it is not possible to allow traffic to pass, a suitable detour must be provided.
    1. Reference: Par. 1707 – Diversions of thru traffic – specifications for highway construction.
3. Barricades to be erected in a manner which will provide suitable visibility in all directions.
4. If blasting is necessary, precautions must be exercised. Par. 1709 – Spec. Manual (Use of Explosives)
5. If work to be done lies within a municipality or platted town, permission must be obtained from such village, town, or city.
6. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins.

## PERTINENT REGULATIONS

### ROADWAY

1. Installation of pipe under concrete or bituminous pavements in rural areas to be done by jacking or boring.
2. Installation of pipe under concrete or bituminous pavements within municipalities may be done by open trench method.
3. When trenching across surfaced roads, material excavated must be piled separately.
4. All backfilling must be placed in 6" layers and thoroughly tamped and material must be flush and even with the road surface when finally in place. All material backfilling must conform with the original material.
5. If pavement or roadway is damaged, same shall be restored to original condition.
6. Concrete pavement to be replaced according to State specifications.
7. If settlement occurs or excavation caves in so that replaced materials settle (bituminous mat or concrete base), same shall be restored to its original condition.
8. No pole anchors, anchors, braces or other construction to be put on roadway shoulder, except by permit authorization.
9. No driving onto highway from ditch or driving on shoulder where damage will occur.
10. When an installation is made by jacking or boring, a pipe or casing of larger dimension must be used to encase the service pipe.

## LIMITATIONS

1. No lugs shall be used on equipment traversing road which will damage the road surface.
2. Roadside should be cleaned up after work is complete. Par. 1411 – Page 1409
3. If Highway Department shall make any improvements or change on all or any part of it R/W upon, over, under or along the county highway, then and in every case the applicant herein named shall after notice from the County Highway Engineer proceed to alter, change, vacate, or remove from county highway R/W said works necessary to conform with said changes without cost whatsoever to the County of Stevens.
4. The county of Stevens is issuing this permit does so with the express understanding that the County of Stevens will not be held responsible for or pay any claims due to damages to the utility because of County forces performing maintenance or construction operations.
5. If drains are installed they must be of sufficient size in order that overflow and damage to property will not occur.
6. After work on a project is completed said persons doing such work must notify the County Engineer that such work has been completed and ready for final inspection and acceptance by the County of Stevens

NOTE: A certified check may be required to insure proper restoration of highway surfaces and to cover payment of any damage to highways or state property