

**STEVENS COUNTY  
BOARD OF COMMISSIONERS  
Regular Meeting  
Official Proceedings  
Tuesday, September 15, 2009  
9:00 a.m.**

The regular meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, September 15, 2009, by Chair Larry Sayre. Members present were Munsterman, Kloos, Watzke, Sayre and Staples.

On a motion by Munsterman, second by Watzke and all members voting aye, the Board approved the day's agenda.

On a motion by Kloos, second by Staples and all members voting aye, the Board approved the minutes of the September 1, 2009, regular meeting.

Human Services Director Joanie Murphy presented the monthly agenda for items in the agency. On a motion by Watzke, second by Munsterman and all members voting aye, the Board authorized payment of Human Services warrants in the amount of \$59,855.87.

On a motion by Munsterman, second by Watzke and all members voting aye, the Board authorized the Chair and Human Services Director to execute the Adult Mental Health Initiative Joint Powers Agreement effective January 1, 2010, between and among the counties of Stevens, Traverse, Grant, Pope and Douglas.

On a motion by Kloos, second by Watzke, and all members voting aye, the Board authorized the Human Services Director to cover the costs of one ICF Class B resident of Ravenwood Homes who received DT&H services from the Stevens County DAC; said payment to DAC for 2008 services will be \$8,366.93, an amount not covered by Medicaid.

On a motion by Munsterman, second by Kloos and all members voting aye, the Board accepted the Director's recommendation to approve successful completion of the probationary period of Social Services Supervisor Gary Knochenmus effective September 24, 2009.

STG-PHN Director Sandy Tubbs presented for Board approval a list of waiver contracts to serve Stevens County clients of the STG Public Health agency. On a motion by Watzke, second by Staples and all members voting aye, the Board authorized the Chair to execute home and community-based waiver services contract for county clients services through STG-PHN for a 2-year period effective October 1, 2009.

Tracey Anderson, on behalf of the Stevens County Humane Society, requested continued funding by the county for the volunteer services their members provide to the community. The Board took the request under advisement.

Facilities Manager Dave Schmidt requested authority to purchase a generator for the temporary Law Enforcement Center offices in the leased space at the Fluegel Law Firm Office. On a motion by Kloos, second by Munsterman and all members voting aye, the Board authorized the purchase of an emergency generator for the temporary leased space for the county's Law Enforcement Center in the amount of \$3,588.62 from Grainger, Inc.

Larry Phillip, representing Contegrity Group, Inc., and Mark Schneider, KMA Architectural consultant, presented the list of recommended and qualified bidders on Phase I of the Courthouse Construction Project.

On a motion by Watzke, second by Kloos and all members voting aye, the Board upon hearing the report and recommendation of its architect and its construction manager, awarded the following low bids on Phase I of the Courthouse construction:

| <b>CATEGORY OF WORK</b>          | <b>CONTRACTOR</b>           | <b>BID AMOUNT</b>     |
|----------------------------------|-----------------------------|-----------------------|
| Site Work, Utilities, Demolition | Riley Brothers              | \$ 263,316.25         |
| Concrete                         | Tradesmen Construction      | \$ 111,450.00         |
| Precast Concrete                 | Gage Brothers Concrete      | \$ 105,640.00         |
| Masonry                          | Johnson-Nelson Masonry      | \$ 887,600.00         |
| Steel Supply                     | Thurnbeck Steel Fabrication | \$ 65,440.00          |
| Steel Erection                   | Innovative Erectors         | \$ 49,850.00          |
| Waterproofing                    | Kremer & Davis              | \$ 19,500.00          |
| Geothermal Well Field            | Saathoff, Inc.              | \$ 270,000.00         |
| Electrical                       | Willmar Electric Service    | \$ 13,840.00          |
|                                  | <b>PHASE I SUBTOTAL</b>     | <b>\$1,786,636.25</b> |

Commissioner Munsterman moved the following resolution:

**RESOLUTION NO. 090915-35  
RESOLUTION ADOPTING PRELIMINARY  
2010 BUDGET & LEVY**

WHEREAS pursuant to statute and rule of the Minnesota Department of Revenue, the county's 2010 Preliminary Budget and Levy must be adopted by September 15, 2009, and

WHEREAS, this Board recognizes that its levy may be adjusted to a lower sum at the time of final adoption in December, 2009;

NOW THEREFORE BE IT RESOLVED, that the Stevens County Board of Commissioners hereby adopts its preliminary budget as prepared by the Auditor-Treasurer's Office and dated September 15, 2009; that the preliminary levy be set at \$4,725,402 plus \$158,377 in special levies pursuant to Minnesota Laws 2008, Chapter 366, Article 3, Section 1, with the provision that the Auditor-Treasurer and Coordinator develop with Department Heads alternative budget

proposals for 2010 which will have the effect of lowering the herein proposed local property tax levy; said alternatives to be presented to the County Board by December 1, 2010.

BE IT FURTHER RESOLVED that the following summarizes the Preliminary 2010 Budget & Levy:

|                     | <b>Revenues</b>  | <b>Capital Outlay</b> | <b>Other Expenditures</b> | <b>Total Expenditures</b>                         | <b>Reserve Spend Down</b> | <b>Net Outlay Levy</b> |
|---------------------|------------------|-----------------------|---------------------------|---|---------------------------|------------------------|
| Revenue Fund Total  | 1,390,687        | 3,000                 | 4,990,742                 | 4,993,742   | 490,736                   | 3,112,319              |
| Road & Bridge       | 2,703,200        | 140,000               | 3,674,300                 | 3,814,300   | 140,000                   | 971,100                |
| Human Services      | 1,001,799        |                       | 2,460,248                 | 2,460,248   |                           | 1,458,449              |
| <b>Grand Totals</b> | <b>5,095,686</b> | <b>143,000</b>        | <b>11,125,290</b>         | <b>11,268,290</b>                                 | <b>630,736</b>            | <b>5,541,868</b>       |
|                     |                  |                       |                           | Proposed Expenditures                             |                           | 11,268,290             |
|                     |                  |                       |                           | Program Aid for 2010                              |                           | 816,466                |
|                     |                  |                       |                           | Levy Necessary to Balance                         |                           | 5,356,138              |
|                     |                  |                       |                           | Proposed Reserve Spend Down                       |                           | 630,736                |
|                     |                  |                       |                           | Regular Levy Limit                                |                           | 4,725,402              |
|                     |                  |                       |                           | Plus Special Levies for Unalloted 2008 & 2009 CPA |                           | 158,377                |
|                     |                  |                       |                           | Capital Outlay's                                  |                           | 143,000                |

Commissioner Sayre seconded the motion and with all members voting aye, the motion carried.

On a motion by Watzke, second by Munsterman and all members voting aye, the Board authorized payment of Commissioners Warrants in the following amounts:

| <b>FUND</b>   | <b>AMOUNT</b>       |
|---------------|---------------------|
| Revenue       | \$219,718.54        |
| Road & Bridge | \$ 95,470.73        |
| Solid Waste   | \$ 159.99           |
| Ditches       | \$ 10,260.00        |
| Ambulance     | \$ <u>11,067.43</u> |
| <b>TOTAL</b>  | <b>\$336,676.69</b> |

On a motion by Munsterman, second by Staples and all members voting aye, the Board authorized transfer of \$13,624.29 from the Revenue Fund to the Road & Bridge Fund as payment for use of the 2006 GMC Envoy in the County's central motor pool.

County Engineer Brian Giese reported on the status of township agreements for snowplowing and/or blading services from the county.

On a motion by Staples, second by Kloos and all members voting aye, the Board authorized the Chair and County Engineer to execute contracts for snowplowing and/or blading contracts with Hodges, Horton and Synnes Townships; the Board further authorizes the Chair and County Engineer to execute agreements submitted in the future from other townships.

The Board, County Attorney and Coordinator discussed the issue of the Ambulance service operation; whether to lease the service or sell it.

Having no further business, the meeting was adjourned at 11:38 a.m. on a motion by Staples, second by Kloos and all members voting aye.

---

James Thoreen, County Coordinator

---

Larry Sayre, Chair