

**STEVENS COUNTY**  
**BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**Official Proceedings**  
**Tuesday, December 16, 2008**  
**9:00 a.m.**

The regular meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, December 16, 2008, by Chair Neal Hofland. Member in attendance were Kloos, Munsterman, Hofland, Sayre and Watzke.

On a motion by Sayre, second by Kloos and all members voting aye, the Board approved the minutes of the December 2, 2008, regular meeting along with the minutes of the December 4, 2008, Truth in Taxation Hearing.

On a motion by Munsterman, second by Watzke and all members voting aye, the Board approved the agenda additions for the meeting.

Human Services Director Joanie Murphy presented the department's monthly agenda. On a motion by Sayre, second by Munsterman and all members voting aye, the Board authorized payment of monthly warrants in the amount of \$85,850.79.

On a motion by Sayre, second by Munsterman and all members voting aye, the Board approved the employment status change from probationary to regular full-time for Social Worker Kathy Kaping.

On a motion by Munsterman, second by Kloos and all members voting aye, the Board authorized the Chair to sign a grant notification of \$5,000 for the Parent Support Outreach Grant.

On a motion by Watzke, second by Kloos and all members voting aye, the Board authorized the Chair to execute 2009 contracts for services for the Human Services Department with the following agencies and vendors:

<b>Contract Service</b>	<b>Contractor</b>	<b>Rates</b>		<b>2009</b>
		<b>2008</b>	<b>2009</b>	<b>Contract Max</b>
1. Counseling	Evy Rodne-Cole	\$100/hr	\$100/hr	\$5,000
2. Community Support Program (Medication Management, Independent Living Skills, Employability & Supportive Work, Crisis Assistance, Psycho Social Rehab., Benefit Assistance, Housing, Client Outreach).	Prairie Community Services	\$37.55/hr	\$39.16/hr	\$4,000
3. Counseling (Family Based)	Garrett Dalhoff	\$70/hr	\$70/hr	\$20,000

4. Counseling, Children's Therapeutic Services & Supports	Village Family Service	\$125/hr	\$125/hr	\$87,000
5. Fraud	Stevens County Sheriff	\$39.65/hr	\$39.65/hr	\$7,000
6. Fraud	Stevens County Attorney	\$105/hr	\$105/hr	\$1,000
7. Guardianship	Stevens County Attorney	\$105/hr	\$105/hr	\$3,000
8. Guardianship/Conservatorship	Lutheran Social Services	\$45/hr IRS rate for mileage	\$45/hr IRS Rate for mileage	\$8,000
9. IV-D Cooperative Agreement	County Attorney & Sheriff's Dept.	\$105/hr \$30/hr #0.35/mile	\$105/hr \$30/hr	\$12,000
10. Life Center (Outpatient counseling, diagnostic assessments, emergency response service, CTSS, CSP, outpatient psychotherapy, outpatient medication management, clinical supervision)	SCMC	\$114,000	\$121,660	\$121,660
11. Parent Education	Debra Luetmer	\$50/hr	\$50/hr	\$15,000
12. Supervised Visitation, Supervised Exchanges	Someplace Safe		\$15/Exchange \$35/hr Supervised Visit	\$3,000
13. Mental Health Crisis	Woodland Center	Per Diems  Youth - \$250 Youth Int \$179	Per Diems  Youth - \$258 Youth Int - \$179	Mental Health Max \$15,000

Sheriff's Office Communications Manager Judy Diehl, along with Michael Mazzitello, Director of GeoComm, presented a summary of the Public Safety Radio Communications Project. It is an examination of the County's radio capabilities and needs for coming years. Also present were Sheriff Willis; Chief Beauregard of the Morris Police Department; and representatives of various vendors associated with the issue.

Deputy Emergency Manager Dona Greiner presented the year-end report of activities within the Emergency Management operation; she also summarized the progress of the county's safety program.

Auditor-Treasurer Neil Wiese presented several items for Board consideration.

On a motion by Kloos, second by Sayre and all members voting aye, the Board authorized payment of Commissioner warrants in the following amounts:

<b>FUND</b>	<b>AMOUNT</b>
Revenue	\$285,750.31
Road & Bridge	\$23,736.20
Solid Waste	\$1,445.10
Ditches	\$2,163.15
Ambulance	<u>\$12,765.67</u>
<b>TOTAL</b>	<b>\$325,860.43</b>

The Auditor-Treasurer presented a summary of the proposed 2009 County Budget and Levy.

Commissioner Kloos moved the following resolution:

**RESOLUTION NO. 081216-20  
ADOPTION OF 2009 BUDGET & LEVY**

DEPARTMENT	REVENUES	EXPENSES
003 County Wide	458,000	146,500
004 Levy, State Aids & Other	68,301	-
005 County Board	5,000	278,735
013 Law Library	13,000	13,000
030 County Coordinator	-	98,857
040 Auditor-Treasurer	33,700	337,290
043 Audit Expense	-	60,000
044 Tax Forfeiture	-	5,000
060 Data Processing	12,000	225,104
088 HAVA	400	400
089 Elections	-	545
090 Attorney	-	197,745
100 Recorder	254,000	255,047
103 Planning & Zoning	13,000	75,112
105 Assessor	25,000	232,843
110 Courthouse	-	346,078
112 Capital Improvement	-	25,000
113 Jail/Courthouse Project	-	-
120 Safety Coordinator	-	34,446
122 Veterans Service	2,000	35,434
<b>200 Sheriff</b>	<b>99,650</b>	<b>732,151</b>
<b>201 Boat &amp; Water Safety</b>	<b>1,000</b>	<b>1,000</b>

202 Sheriff/Union	100,665	596,848
203 Contingent Fund	2,500	2,500
204 DARE	1,500	500
207 K-9		11,000
207 Forfeiture	5,000	5,000
208 Snowmobile Safety	1,000	200
209 Handgun Permits	2,000	1,500
210 Sheriff's Posse	1,000	6,000
211 Animal Shelter	-	1,500
212 SWAT	7,800	7,800
230 ODP Grant	21,000	21,000
280 Civil Defense/Emer. Mgt.	40,000	64,946
290 E911	<u>87,000</u>	<u>43,500</u>
<b>Total Sheriff</b>	<b>\$370,115</b>	<b>1,495,445</b>
240 Coroner	-	25,000
251 Probation	17,000	96,011
390 Environmental/SCORE	88,174	114,294
391 Environmental/NRGB	55,486	72,394
392 Solid Waste	91,795	91,795
500 Historical Society	-	65,000
570 Regional Library	-	53,439
600 Extension	-	138,437
602 Ag Inspector	-	9,534
603 Gopher Bounty	-	1,500
605 SWCD	-	111,825
610 Ag Society	-	37,750
705 Economic Development	-	68,000
Ambulance	-	-
STG-PHN	-	115,306
Road & Bridge	4,026,800	5,032,900
Human Services	1,221,299	2,765,838
<b>Grand Totals</b>	<b><u>6,755,070</u></b>	<b><u>12,661,604</u></b>
Program Aid		1,042,012
2009 Levy Necessary to Balance		4,864,522
Reserve Spend Down		(191,124)
<b>Actual Levy</b>		<b>4,673,398</b>

Commissioner Sayre seconded the motion and all members voting aye, the motion carried.

Wiese reviewed the status of the county's investment program in terms of placement of investments and the yield of the respective instruments.

On a motion by Watzke, second by Munsterman and all members voting aye, the Board

authorized the renewal of cigarette licenses to: Alberta Bar & Grill; Amoco Foodshop; By-Lo Gas & Groceries; Casey's General Store; Cenex South; Coborn's; Hancock Co-op; HD & Co.; Jerry's U-Save; Pomme de Terre Golf Club; Tri County Coop; Willie's Super Valu.

On a motion by Munsterman, second by Sayre and all members voting aye, the Board authorized Payment of 2009 AMC dues in the amount of \$5,766.00.

Wiese reviewed the status of the county and joint ditch funds as projected to the end of December, 2008. County Engineer Brian Giese was present to comment on activities and needs for various ditches.

On a motion by Kloos, second by Watzke and all members voting aye, the Board established the 2008 ditch inspection fee for professional services at \$4,500; said fees to be received by the Road and Bridge Fund from the various ditches.

On a motion by Sayre, second by Kloos and all members voting aye, the Board approved the Following 2009 unspread ditch levy requests:

<b>County Ditch #</b>	<b>2008 Levy</b>	<b>2009 Proposed</b>
1	\$10,000 @ 1 Year	6,000
2	\$10,000@ 1 Year	3,000
3	\$5,000 @ 1 Year	2,000
4	\$0 @ 1 Year	-
5	\$5,000 @ 1 year	2,500
6	\$5,000 @ 1 year	2,500
7	\$2,000 @ 1 year	500
8	\$2,500 @ 1 year	500
10	\$5,000 @ 1 year	2,500
11	\$4,000 @ 1 year	4,000
12	\$500 @ 1 year	500
13	\$4,000 @ 1 year	4,000
14	\$1,000 @ 1 year	500
15	\$15,000 @ 1 year	15,000
16	\$3,000 @ 1 year	3,000
17	\$5,000 @ 1 year	3,000
18	\$20,000 @ 1 year	10,000
20	\$1,000 @ 1 year	1,000
21	\$15,000 @ 1 year	15,000
22	\$2,000 @ 1 year	1,000
25	\$15,000 @ 1 year	5,000
27	\$2,000 @ 1 year	1,000
29	\$5,000 @ 1 year	2,500
30	\$5,000 @ 1 year	5,000
31	\$4,500 @ 1 year	2,500

38	\$2,500 @ 1 year	1,000
43	\$2,000 @ 1 year	500
Joint Ditch #2	\$2,500 @ 1 year	2,500
Joint Ditch #9	\$0 @ 1 year	-
Joint Ditch #10-11	\$2,500 @ 1 year	2,500

Environmental Services Coordinator Bill Kleindl presented for discussion four future solid waste disposal options, focusing on choices between the Pope-Douglas waste-to-energy facility or the Kandiyohi County landfill. Troy Engebretson was present to discuss the impact on collections.

On a motion by Watzke, second by Sayre and all members voting aye, the Board approved entering into a 20 year contract with Pope-Douglas Waste-to-Energy Facility for 3,000 tons of solid waste disposal annually, and subsidizing the tipping fee difference between Pope-Douglas and the Kandiyohi Landfill with the County's current solid waste service fund.

On a motion by Kloos, second by Watzke and all members voting aye, the Board approved closing County Offices at Noon on December 24<sup>th</sup>, 2008.

On a motion by Watzke, second by Munsterman and all members voting aye, the Board appointed two area youths, Samantha Searle and Natalie Johnston, to the Extension Committee for 1-year terms.

On a motion by Munsterman, second by Kloos and all members voting aye, the Board authorized a letter to State Congressional Leaders regarding possible funding for the facilities project.

On a motion by Kloos, second by Sayre and all members voting aye, the Board recessed the meeting at 11:07 a.m. to move to the Morris Area Elementary School Concert Hall for discussion on the building project. Chairman Hofland reconvened the session at 11:28 a.m. in the Concert Hall. Approximately 90 citizens attended the hearing. Commissioners Watzke, Sayre and Munsterman presented background information regarding the project in terms of jail, law enforcement center, and the courthouse remodel. Spokesperson Charlie Berg offered comments and assertions regarding the project. Chairman Hofland offered comments on the jail portion of the project. The meeting was recessed at 12:35 p.m.

The meeting was then reconvened at the Board Room of the Courthouse at 12:50 p.m. The meeting was closed at 12:55 p.m. for labor negotiation strategies. The meeting was re-opened at 1:03 p.m.

Having no further business, the meeting was adjourned at 1:05 p.m.

---

James Thoreen, County Coordinator

---

Neal Hofland, Chair