

**STEVENS COUNTY
BOARD OF COMMISSIONERS
Regular Meeting
Official Proceedings
Tuesday, August 05, 2008
9:00 a.m.**

The regular meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, August 05, 2008, by Chair Neal Hofland. Members present were: Hofland, Sayre, Kloos, Watzke, and Munsterman.

On a motion by Munsterman, second by Sayre and all members voting aye, the minutes of the July 15, 2008, regular meeting were approved.

Sheriff Randy Willis reviewed issues related to the new jail design and operation.

Commissioner Watzke moved to authorize retention of Al Brinkman, jail construction specialist, to assist in design aspects and staffing needs of the new jail. Commissioner Munsterman seconded the motion. The motion passed upon the following vote: Munsterman, Watzke, Sayre and Hofland voting aye; Kloos voting nay.

On a motion by Kloos, second by Watzke and all members voting aye, the Board appointed Commissioners Sayre and Munsterman to the Building Committee, along with the County Coordinator, Facilities Manager and the Sheriff; the committee shall meet on a regular basis and is authorized to act on behalf of the full Board in jail/law enforcement center/courthouse remodeling monetary decisions of less than \$15,000; the Coordinator shall serve as the primary contact person with the architect and construction management firm.

Commissioner Sayre moved to authorize retention of the most responsible low bidder to conduct a soil survey of the building project site on the courthouse block, and further authorized retention of a surveyor to conduct a survey of the project site to assist the architect; the architect is authorized to call for quotes by qualified firms for purposes of quantifying amounts and costs of abating removal of asbestos materials from the courthouse. Commissioner Munsterman seconded the motion. The motion passed upon the following vote: Munsterman, Watzke, Sayre and Hofland voting aye; Kloos voting nay.

Commissioner Munsterman moved to authorize the Coordinator to work with City of Morris officials for purposes of complying with city zoning requirements for the jail/courthouse projects and to seek vacation of Colorado Avenue between Fourth and Fifth Streets. Commissioner Sayre seconded the motion. The motion passed upon the following vote: Munsterman, Watzke, Sayre and Hofland voting aye; Kloos voting nay.

Commissioner Watzke moved to authorize the Sheriff to initiate preparation of a job description and classification of the position of jail administrator. Commissioner Sayre seconded the motion. The motion passed upon the following vote: Munsterman, Watzke, Sayre and Hofland voting aye; Kloos voting nay.

Commissioner Munsterman moved the following resolution:

RESOLUTION NO. 080805-14

**DECLARING THE OFFICIAL INTENT OF STEVENS COUNTY TO REIMBURSE
CERTAIN EXPENDITURES FROM THE PROCEEDS
OF BONDS TO BE ISSUED BY THE COUNTY**

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the County expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of a tax-exempt bond;

WHEREAS, the County has determined to make this declaration of official intent (“Declaration”) to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF STEVENS COUNTY AS FOLLOWS:

1. The County proposes to undertake the construction of a jail and law enforcement center and remodeling of the existing courthouse in 2009.
2. The County reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of bonds in an estimated maximum principal amount of \$500,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.
3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the County to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.
4. This Declaration is an expression of the reasonable expectations of the County based on the facts and circumstances known to the County as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are consistent with the County’s budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the County are, or are reasonably expected to be,

reserved, allocated on a long-term basis, or otherwise set aside pursuant to the County's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Commissioner Sayre seconded the motion. The motion passed upon the following vote: Munsterman, Watzke, Sayre and Hofland voting aye; Kloos voting nay.

Human Services Director Joanie Murphy requested authorization to fill vacancies in the department's roster. On a motion by Kloos, second by Watzke and all members voting aye, the Board authorized the Director to fill vacancies in the position of Social Services Supervisor and Financial Worker.

The Coordinator reviewed progress of health insurance plan changes for 2009, noting that employees had voted 83-17 to cease participation in the group plan concept.

County Engineer Brian Giese presented his monthly report and county ditch update.

On a motion by Kloos, second by Munsterman and all members voting aye, the Board authorized the County Engineer to purchase and install a computerized fuel management system at the department's fuel station.

Auditor-Treasurer Neil Wiese reviewed with the Board the proposed 2009 budget. The Engineer reviewed the proposed Highway Department budget. Sheriff Willis previewed the Sheriff's budget. He noted that a Jail Administrator is included in the proposal for next year.

Several Commissioners offered reports of their Committee activities.

Having no further business, the meeting was adjourned at 11:40 a.m.

James Thoreen; County Coordinator

Neal Hofland, Chair