

**STEVENS COUNTY
BOARD OF COMMISSIONERS
Regular Meeting
Official Proceedings
Tuesday, February 6, 2007
9:00 a.m.**

The regular meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, February 6, 2007, by Chair Paul Watzke. Members present were: Watzke, Sayre, Hofland and Munsterman. Absent: Kloos.

On a motion by Sayre, second by Munsterman, and all members voting aye, the agenda with additions was approved.

The minutes of the January 16, 2007, regular meeting were reviewed and approved on a motion by Hofland, second by Sayre and all members voting aye.

Michael Haynes, Executive Director of the Stevens County Economic Improvement Commission presented his quarterly update on activities of the organization's work. He also informed the Board that there is interest in proceeding with a methane gas digester system in the area.

On a motion by Munsterman, second by Sayre and all members voting aye, the Board appointed Commissioner Hofland as representative to an ad hoc community committee to examine development of a business plan for a potential methane digester system.

On a motion by Sayre, second by Munsterman and all members voting aye, the Board authorized the Auditor-Treasurer to reassign ditch benefits on the following parcels:

Parcel # 14-0143-000/01 Lot 4
Parcel # 14-0143-000/02 Lot 5

On a motion by Hofland, second by Sayre and all members voting aye, the Board authorized the following allocations and appropriations for 2007:

| | <u>2007</u> |
|-------------------------|--------------------|
| Ambulance | \$51,310 |
| Ag Society | \$25,000 |
| Regional Library | \$51,410 |
| SWCD | \$101,430 |
| Historical Society | \$55,000 |
| SCEIC | \$63,000 |
| STG-PHN | \$111,948 |
| West Central Initiative | <u>\$3,000</u> |
| Total | \$462,098 |

On a motion by Hofland, second by Munsterman and all members voting aye, the Board authorized issuance of a 3-2 on-sale beer license to the Pomme de Terre Country Club in Hodges Township.

On a motion by Sayre, second by Munsterman and all members voting aye, the Board authorized issuance of a set-up license for the Pomme de Terre Country Club in Hodges Township; and to establish said fee at \$100 per year.

Commissioner Munsterman moved the following resolution:

RESOLUTION NO. 070206-03

**IMPLEMENTING AN INTERIM ORDINANCE
FOR WIND ENERGY CONVERSION SYSTEMS**

PREAMBLE

AN INTERIM ORDINANCE ENACTED PURSUANT TO M.S. 394.34 FOR PURPOSES OF REGULATING AND GUIDING DEVELOPMENT OF WIND ENERGY CONVERSION SYSTEMS (WECS) IN THE UNINCORPORATED AREAS OF STEVENS COUNTY AND DEFINING CERTAIN TERMS ASSOCIATED WITH WECS. WITHING THE TIME FRAME PERMITTED UNDER M.S. 394.34, IT IS THE INTENT OF STEVENS COUNTY TO ADOPT THE ESSENCE OF THIS INTERIM ORDINANCE AS A PERMANENT ORDINANCE OR TO INCORPORATE THIS OR SIMILAR LANGUAGE INTO THE COUNTY'S ZONING ORDINANCE.

THE COUNTY BOARD OF STEVENS COUNTY ORDAINS:

- Section 1 Sets forth the purpose of the interim ordinance; to regulate installation and operation of Wind Energy Conversion Systems in the county
- Section 2 Provides definition of rules which apply to the document
- Section 3 Defines terms utilized in the interim ordinance
- Section 4 Established procedures for project developers to follow regarding application for various permits required under the ordinance; cites required information from each project applicant
- Section 5 Sets forth procedures for aggregated projects
- Section 6 Establishes regulations to determine which zoning districts may host WECS projects
- Section 7 Establishes setback requirements for wind turbines and meteorological towers

- Section 8 Sets forth requirements and standards for WECS projects such as tower configurations, warnings, color and finishes of towers, signage, discontinuance and decommissioning, and orderly development
- Section 9 Sets forth other applicable standards such as electrical and interference
- Section 10 Details procedures for avoidance and mitigation of damages to public infrastructure
- Section 11 Cites penalties for violations; established authority for enforcement
- Section 12 Cites validity of interim ordinance
- Section 13 Cites effective date

Commissioner Hofland seconded the motion and all members voting aye, the motion carried.

Morris Mayor Sheldon Giese and City Manager Ed Larson discussed with the Board the potential sharing of a Planning and Zoning Administrator between the City and County.

On a motion by Hofland, second by Sayre and all members voting aye, the Board authorized Commissioner's Watzke and Munsterman to serve on a joint Planning and Zoning Study Committee in partnership with the City of Morris.

County Engineer Brian Giese presented his monthly report. He reviewed some of the road construction project needs on County Road 68 as it relates to the city's 8th Street project.

Commissioner Munsterman moved the following resolution:

**RESOLUTION NO. 070206-04
REVOKING COUNTY STATE AID HIGHWAY**

WHEREAS, It appears to the County Board of Stevens that the road hereinafter described as a County State Aid Highway under the provisions of Minnesota Laws;

NOW, THEREFORE BE IT RESOLVED by the County Board of the County of Stevens that the road described as follows to-wit:

Beginning 1.08 miles Northeasterly along East 7th Street from the Intersection of East 7th Street and TH 28, thence continuing North-easterly 0.72 miles along the continuation of East 7th Street to the intersection of US 59 bypass

be and hereby is, revoked as a County State Aid Highway of said County subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED that the County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for her

consideration.

Commissioner Hofland seconded the motion and all members voting aye, the motion carried.

Commissioner Sayre moved the following resolution:

**RESOLUTION NO. 070206-05
TO APPROVE CONTRACT NO. 263**

WHEREAS: Contract No. 263 has in all things been completed, and the County Board being fully advised in the premises;

NOW, THEN, BE IT RESOLVED: That we do hereby accept said completed project for and in behalf of the County of Stevens and authorize final payment as specified herein.

Commissioner Hofland seconded the motion and all members voting aye, the motion carried.

Giese reviewed the 2006 County Ditch maintenance report along with current planned ditch activities.

County Coordinator Jim Thoreen presented Government Management Group's Final Report for the County's Pay Classification & Compensation System. Commissioner Sayre moved to accept the GMG final report. Commissioner Hofland seconded the motion and all members voting aye, the motion carried.

On a motion by Sayre, second by Hofland and all members voting aye, the Board approved the Sheriff's Civil Fee schedule as follows:

| | |
|---|----------------------------|
| Services of all processes or orders of the court (per person served) | \$30.00 |
| Un-served or unsatisfied summons, executions or other civil processes | \$20.00 |
| Document Retrieval Fee | \$25.00 |
| | + .25/copy |
| Inmate Room and Board Fee - per day | \$20.00 |
| | + medical and dental costs |
| Collection on Execution after Levy | 6% of judgment |
| Mileage | .485/per mile |
| Drug Testing - Lab | \$150.00 |
| Drug Testing - in house | \$20.00 |
| PBT Tests | \$3.00 |
| Audio/Video Reproduction | \$30.00 |
| Photos (35mm or digital) | \$3.00/photo |
| Booking Fee | \$10.00 |
| Handgun Permits to Carry | \$100.00 |
| False Alarms | \$50.00 |
| Impound Fee | \$3.00/day |

All other processes not specifically addressed will be charged on the basis of the time spent by the Sheriff or Deputy Sheriff executing the process.

The Sheriff requested authority to initiate the hiring process for an additional deputy sheriff. The Board tabled the request until its next meeting.

On a motion by Hofland, second by Munsterman and all members voting aye, the Board authorized the Sheriff to purchase a new squad car to replace the 2002 Chev. Impala.

The Board adjourned at 11:15 a.m. to meet in a work session until 12:30 p.m. in order to prioritize issues/challenges for the coming year.

James Thoreen, County Coordinator

Paul Watzke, Chair