

Stevens Soil & Water Conservation District

MINUTES

Tuesday, January 20, 2009

- I. Chairman Lonergan called the meeting to order at 9:35 a.m. Present: Huntley, Krosch (11 a.m.), Libbon, Lonergan, Scharf. Staff present: Feigum, Johnston, McNally, Solemsaas, Staebler. Also present: Randy Schmiesing, NRCS.
- II. Supervisor Libbon moved to approve the agenda. Supervisor Scharf seconded. Passed unanimously.
- III. Scharf moved to approve the Minutes from the December 16, 2008 regular meeting, as corrected. Second by Libbon. All members voting aye, the motion passed.
- IV. Libbon moved to accept the Treasurer's Report, subject to audit, and pay the following bills. Second by Scharf. Passed unanimously. The board discussed the year-end financial reports.

1. Supervisor PERA		6.00
2. Supervisor Comp		
3. Don Huntley		65.31
4. Jim Krosch		77.41
5. George Libbon		143.82
6. Dave Lonergan		66.03
7. Mary Ann Scharf		60.91
8. Valnes Rentals	January Rent	785.06
9. Matt Solemsaas	Expenses	10.37
10. Stevens County DAC	Truck cleaning	40.47
11. Otter Tail	Electric bill	9.08
12. American	Office supplies	17.02
13. Farm Plan	Tractor Service	1976.27
14. Morris Electronics	Computer support	65.00
15. Coborn's	JPB meeting expense	17.16
16. Image Xperts	Vehicle decals	200.08
17. Bremer Card Services	MASWCD convention expenses	2125.07
18. Iceberg Hosting	Email hosting, 1 year	120.00
19. MCIT	Insurance payments	7441.00
20. Heartland Motor Company	2003 Chevy Service	435.34
21. Willie's Super Valu	Board expense	6.98
22. Federated Telephone	High speed connection	49.95
23. Morris Cooperative	Gas	198.28
24. WesMin RC&D	Annual dues	400.00
25. NACD	Annual membership	500.00
26. MASWCD	Annual dues	1850.00
27. Morris Area Chamber	Annual membership	100.00

- V. Old Business
 - A. Scharf moved to approve the 2009 Annual Plan. Libbon seconded and all members voting aye, the motion passed.
- VI. New Business
 - A. Libbon moved to give signing authority to Shaun McNally for future 319 TMDL grant applications. Seconded by Scharf and all members voting aye, the motion passed.
 - B. The board discussed attendance and potential issues at the Legislative Briefing & Day at the Capitol, February 23-24, 2009. Scharf will attend both days.
 - C. Solemsaas swore in the newly re-elected supervisors Mary Ann Scharf, Dave Lonergan and Don Huntley. Supervisors will serve a 4-year term.

D. Annual Reorganization of the SWCD

1. Scharf moved to cast a unanimous ballot electing the following officers. Seconded by Libbon, the motion passed.
 - a. Chair George Libbon
 - b. Vice Chair Mary Ann Scharf
 - c. Secretary Jim Krosch
 - d. Treasurer Don Huntley
 - e. Reporter Dave Lonergan
 2. Libbon moved to designate Riverwood Bank, formerly First Federal Savings Bank, as the official depository for Stevens SWCD. Supervisor Huntley seconded, and all members voting aye, the motion passed.
 3. Libbon moved to approve check signing authority for all board members, Matt Solemsaas, Judy Johnston and Chris Staebler. Second by Scharf and all members voting aye, the motion passed.
 4. Libbon moved to hold SWC meetings at 9:30 a.m. on the third Tuesday of each month, at the SWCD office. Second by Huntley and all members voting aye, the motion passed.
 5. Scharf moved to approve the authorization of bi-weekly payroll for staff. Libbon seconded. Passed unanimously.
 6. Huntley moved to approve supervisor compensation of \$60 per day, or \$75 per day for full-day meetings. Second by Scharf. Passed unanimously.
 7. The supervisor and staff committee assignments for the year will be:
 - a. Pomme de Terre River Association JPB representative – Mary Ann Scharf, Matt Solemsaas, Shaun McNally
 - b. Bois de Sioux Watershed District representative – George Libbon
 - c. Chippewa Watershed representative – Don Huntley
 - d. WesMin RC&D director – Dave Lonergan
 - e. Comprehensive Local Water Plan (CLWP) representatives – open
 - f. Personnel – committee of the whole
 - g. Policy -- committee of the whole
 - h. Barnes-Aastad representative – Don Huntley
- E. Scharf moved to approve the allocation of \$470 to State Cost Share Contract 11/08, a farmstead windbreak for Meghan Wiegman. Libbon seconded and all members voting aye, the motion passed.
- F. Additions to written staff reports
1. Johnston asked Scharf to submit a summary of activity at the MASWCD annual convention for the 2008 Annual Review.
 2. Our office will host a nitrate testing clinic in February. Watch the local newspapers for details.
 3. The February board meeting will be followed by our annual staff and supervisor retreat.
- G. NRCS Reports
1. See written report by Randy Schmiesing.
- H. Supervisor reports
1. Supervisors from Pope, Swift and Stevens counties received a letter from Ralph Peterson, existing Area II president. He would like to meet for an informal brainstorming session in February or March. Krosch suggested meeting after the Area II reorganization. More information will follow.

The meeting was adjourned at 11:25 a.m.

Respectfully submitted,



Jim Krosch, Secretary

2-17-09

Date