



STEVENS COUNTY

ENVIRONMENTAL SERVICES/PLANNING & ZONING

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MPCA/BWSR LOW-INCOME SSTS FIX-UP GRANT APPLICATION GUIDELINES

Stevens County was awarded a grant of \$35,447 from the Minnesota Pollution Control Agency (MPCA) and \$25,450 from the Board of Water and Soil Resources (BWSR) from the Clean Water Fund. These grant funds can be used to replace subsurface sewage treatment systems (SSTS) that have been deemed to be an imminent threat to public health and safety or failing to protect groundwater.

Grant guidelines:

1. SSTS must have been identified as an imminent public health threat or failing to protect groundwater.
2. Funding only for homesteaded single-family homes occupied by homeowner.
3. You must own the house, either free of debt or through a mortgage.
4. Taxes must be current. Mortgage payment must be current. The property cannot be capable of being repossessed, forfeiture or foreclosure.
5. Application process is on a first-come-first-served basis and determined by order of receipt of complete applications received and eligibility qualifications.
6. Funding will not be allocated for a replacement SSTS unless it is being installed by a MPCA licensed business.
7. Contractor selection shall be made by the applicant.
8. Applicants are responsible for selecting and entering a contract with the contractor to do the work.
9. Applicants are responsible for working with the contractors to settle any or all disagreements before, during, or after the job.
10. Grant awards will be issued to the licensed SSTS installer upon completion of the project after the County has received the final invoice and has issued a Certificate of Compliance.

Financial qualifications:

MPCA/BWSR grant funds are based on 300% of the Federal Poverty Guidelines – The BWSR grant will cover the lessor of the first \$5,000 or 35% of the cost to upgrade the system based on the guidelines in the table below. The MPCA grant funds will cover the remaining cost to upgrade the system – may be subject to available remaining funds from the MPCA grant.

Your household adjusted gross annual income needs to be equal to or less than the following limits:

Family Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Income	38,640	52,260	65,880	79,500	93,120	106,740	120,360	133,980

Restrictions:

1. Construction of the SSTS must not be started prior to the applicant(s) receiving written approval from Stevens County.
2. Grant funds cannot be used on rental properties.

Mail your application and supporting forms to Stevens County Environmental Services/Planning & Zoning Office at the address listed above. ***The following documentation must be submitted with the application:***

- Completed application
- Documentation of payment of current taxes
- Documentation of two most recent mortgage payments (if applicable)
- Documentation of all household members annual gross income and source of income
- Copy of two most recent 1040 Income Tax IRS Form for all household occupants over age 18 to verify you meet income guidelines
- Copy of Notice of Non-Compliant Inspection
- Two bids from licensed contractors (should include work for tank pumping, electrical or plumbing needed to connect to the SSTS – interior plumbing is typically not eligible)

Your application will not be processed until all documentation is received at our office. If you have any questions or need assistance, please call (320) 208-6558 or email at billkleindl@co.stevens.mn.us.